



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
April 23, 2024**

A work session of the Board of Trustees for the Town of Palisade began at 5:30 pm for new Trustee orientation and training. Present were Mayor Greg Mikolai, Trustees Jamie Somerville, Nicole Maxwell, Stan Harbaugh, Mayor Pro-Tem Ellen Turner, incoming Trustees Jeff Snook, Sarah Matchett, and Rick Fox. Also in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, Town Clerk Keli Frasier, Interim Public Works Director Matt Beehler, Parks, Recreation & Facilities Director Troy Ward, Chief of Police Jesse Stanford, Fire Chief Charles Balke, Special Events Coordinator Rebecca Loucks, Finance Director Gregg Mueller, Community Development Director Devan Aziz, and Town Engineer Bret Guillory.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:30 pm by Mayor Greg Mikolai with Trustees present: Jamie Somerville, Nicole Maxwell, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Also in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, Town Clerk Keli Frasier, Interim Public Works Director Matt Beehler, Parks, Recreation & Facilities Director Troy Ward, Chief of Police Jesse Stanford, Fire Chief Charles Balke, Special Events Coordinator Rebecca Loucks, Finance Director Gregg Mueller, and Community Development Director Devan Aziz.

**AGENDA ADOPTION**

*Motion #1* by Trustee Maxwell, seconded by Mayor Pro-Tem Turner, to approve the agenda as presented.

A voice vote was requested.  
Motion carried unanimously.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – March 22, 2024-March 19, 2024.
- **Minutes**  
Minutes from the March 26, 2024, Regular Board of Trustees Meeting.
- **Stipulation between Snowcap Coal Company, Inc., and the Town of Palisade in Water Rights Case and Authorize Town’s Water Rights Attorney to Sign**

• **Resolution 2024-10 Reappointing Town Officers**

*Motion #2* by Mayor Pro-Tem Turner, second by Trustee Somerville, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville,

**No:**

**Absent:** Trustee Chase, Trustee Carlson

Motion carried.

**COMMITTEE REPORTS**

Mayor Mikolai reviewed the recent Grand Valley Rural Transit Committee meeting, and Mayor Pro-Tem Turner reviewed the most recent Tourism Advisory Board meeting.

**PRESENTATION BY MAYOR FOR OUTGOING TRUSTEES THEA CHASE, ELLEN TURNER, AND BILL CARLSON**

Mayor Mikolai thanked Mayor Pro-Tem for her service to the Town of Palisade and gave her a gift from the Board of Trustees and Staff.

Mayor Mikolai called for a fifteen-minute recess.

**WELCOME AND SWEAR IN NEWLY ELECTED BOARD MEMBERS**

Town Clerk Keli Frasier swore in newly elected officials Mayor Greg Mikolai and Trustees Rick Fox, Jeff Snook, and Sarah Matchett.

**ROLLCALL**

Mayor Greg Mikolai called for rollcall. Trustees present: Jamie Somerville, Nicole Maxwell, Stan Harbaugh, Sarah Matchett, Jeff Snook, and Rick Fox. Also in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, Town Clerk Keli Frasier, Interim Public Works Director Matt Beehler, Parks, Recreation & Facilities Director Troy Ward, Chief of Police Jesse Stanford, Fire Chief Charles Balke, Special Events Coordinator Rebecca Loucks, Finance Director Gregg Mueller, and Community Development Director Devan Aziz.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson received the following direction from the Board (via consensus) during her report:

- Schedule a workshop with our new Board for Capital Projects review.

**NEW BUSINESS**

***Appointment of Mayor Pro-Tem***

Trustee Maxwell nominated Trustee Somerville for Mayor-Pro-Tem, seconded by Trustee Snook.

*Motion #3* by Trustee Harbaugh, second by Trustee Maxwell, to appoint Trustee Somerville as Mayor Pro-Tem.

A roll call vote was requested.

**Yes:** Trustee Somerville, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Trustee Snook, Trustee Fox, Mayor Mikolai.

**No:**

**Absent:**

Motion carried.

***2024 Peach Festival Dates and Special Event Blackout Days***

PRE Director Troy Ward gave a presentation to the Board to extend Peachfest blackout dates from one week to two in order to expand the festival to having local events held on the 1<sup>st</sup> week, and the festival itself held the following week.

***Motion #4*** by Trustee Maxwell, second by Mayor Pro-Tem Somerville, to extend Peachfest blackout dates.

A roll call vote was requested.

**Yes:** Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Trustee Snook, Trustee Fox, Mayor Mikolai, Mayor Pro-Tem Somerville.

**No:**

**Absent:**

Motion carried.

***Consider Conveying Easement to Public Service Company***

Town Attorney Jim Neu reviewed the report regarding conveying an easement to Public Service Company (Xcel Energy) at 470 W Fourth St.

***Motion #4*** by Mayor Pro-Tem Somerville, seconded by Trustee Maxwell, to convey an easement to Public Service Company (Xcel Energy) at 470 W Fourth St.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Trustee Snook, Trustee Fox, Mayor Mikolai, Mayor Pro-Tem Somerville, Trustee Maxwell, Trustee Harbaugh.

**No:**

**Absent:**

Motion carried.

**PUBLIC COMMENT**

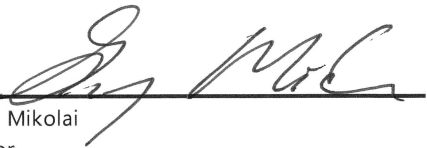
Arthur Day, Palisade, CO; expressed concerns regarding a home auto repair shop located at 549 Milliman Street. Chief Stanford responded, stating he was aware of the situation, and the Police Department is looking into this concern.

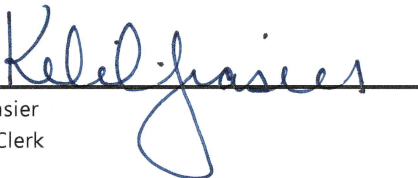
Cheryl Young, and Karen Bishop, both of Palisade, CO; expressed concerns about not having fiber available at their residences.

**ADJOURNMENT**

*Motion #5* by Mayor Pro-Tem Somerville, second by Trustee Maxwell, to adjourn the meeting at 7:20 pm.

A voice vote was requested.  
Motion carried unanimously.

X   
\_\_\_\_\_  
Greg Mikolai  
Mayor

X   
\_\_\_\_\_  
Keli Frasier  
Town Clerk

